

# 2023-24 Authorization Cycle Timelines

## Application Cycles



**Application  
Due to CSI**



**CSI Board Acts  
on Application**

New School (Summer)	July 24, 2023	October 17, 2023
Replication School	July 10, 2023	September 19, 2023
Conversion School	July 10, 2023	September 19, 2023
Renewal School	October 18, 2023	December 12, 2023 January 16, 2024 February 20, 2024
Expansion School	Rolling deadline	6-8 weeks after submission
Transfer School	January 8, 2024	March 19, 2024
New School (Spring)	March 25, 2024	June 11, 2024

### **Timeline Waivers**

Per its Application Process and Review Policy, the CSI Board delegates the authority to waive and establish revised application deadlines to the Institute Executive Director. The Institute Executive Director may grant a timeline waiver request provided the request is reasonable, that such timeline waiver does not interfere with the Institute's ability to execute its application processes in line with statutory requirements and best practice, and that the applicant demonstrates a legitimate need for the timeline waiver.

# 23-24 New School Application Details



Activity	Summer/Fall Cycle	Spring Cycle
<b>Applicant Orientation</b>	Prior to Letter of Intent	Prior to Letter of Intent
<b>Letter of Intent Due</b>	June 26, 2023	February 26, 2024
<b>Application Due</b>	July 24, 2023	March 25, 2024
<b>Applicant Community Meeting</b>	TBD by Applicant in August or September	TBD by Applicant in April or May
<b>Applicant Presentation to CSI Board's PM Committee</b>	September Committee Meeting	April Committee Meeting
<b>Applicant Interview with CSI Review Team</b>	TBD in August or September	TBD in April or May
<b>CSI Board's PM Committee Discussion of Recommendation</b>	October Committee Meeting	June Committee Meeting
<b>CSI Board Action</b>	October Board Meeting	June Board Meeting

*Updated: March 14, 2023*

# 23-24 Renewal Application Details



Activity	Spring Cycle
<b>Intent to Renew</b>	June 1, 2023
<b>Draft Renewal Application Due</b>	June 30, 2023 (Finance) August 15, 2023 (Academic and Organizational)
<b>Presentation to CSI Board</b>	September Board Meeting October Board Meeting November Board Meeting
<b>Final Renewal Application Due</b>	October 18, 2023
<b>CSI Board's PM Committee Discussion</b>	December Committee Meeting January Committee Meeting
<b>CSI Board Action</b>	December Board Meeting January Board Meeting February Board Meeting

## **Additional Renewal Activities**

Renewal materials will be shared with school in early 2023 and initial meetings will occur with school leaders and school board. Monthly renewal calls are available for school leaders throughout the process. Renewal site visit will be scheduled in April/May and will occur in September and October.

*Updated: March 14, 2023*