

**PSAS Board Member Agreement with Board Expectations and Responsibilities**

As a member of the Board of Directors, I understand that my duties and responsibilities include:

- I will carry out the PSAS mission in my actions with regard to Board business.
- I will demonstrate support for the Paideia educational philosophy.
- I will not disclose confidential information about personnel matters, parents, individual students, and school business.
- I will abide by the open meetings law by not discussing in person, by telephone, by electronic mail or through other means board business amongst three or more board members except at meetings for which notice has been properly posted.
- I will act professionally at all board and school functions, and will not personalize issues in discussions with fellow directors, staff and faculty, parents or others.
- I will refer complaints/concerns in accord with board policies.
- I will attend regularly scheduled board meetings, the annual meeting of the Board in November and the annual Board retreat.
- I will attend at least one school activity a year (e.g., visiting school classrooms, attending school events, attending Site Council and/or PTO meetings, etc.).
- I will serve on at least one committee in my capacity as a board member.
- I will demonstrate understanding that a director's role is policymaking and not involvement in administration of the management process.
- I will respect and support the majority decisions of the board.
- I will participate actively in board meetings and be prepared for scheduled discussions and decision-making.
- I will be knowledgeable about the charter application, contract, by-laws, budget, policies, and procedures.
- I will take a responsible role in planning, modifying, and reviewing the budget.
- I will commit time to developing financial resources for the school, including making a personally meaningful annual financial gift.
- I will act in a legally responsible way and will actively solicit professional legal advice as needed.

I agree to act in accord with these expectations for Board members.

Signature

Printed Name:

Joanne Ballard

Date

10/8/20