July 20, 2020

Kwiyagat Community Academy Founder's Committee and Board of Directors
Ute Mountain Ute Indian Tribe
125 Mike Wash Rd. Towaoc, CO 81334

Re: Board of Directors Training: Kwiyagat Community Academy Charter

Dear Kwiyagat Community Academy Founder's Committee and Board of Directors:

At the Region 9 Economic Development District of Southwest Colorado (Region 9), we work to improve economic conditions throughout the region. We acknowledge the importance of our region's schools, and their impact on the broader economy. We feel strongly that school leadership plays a key role in the overall health and prosperity of the school's community.

Region 9 staff member, Heather Otter, has the experience and Region 9 permission to provide board training services as negotiated and per our technical assistance policy. As a member of Region 9, the Ute Mountain Ute Tribe can access five hours of technical assistance as part of your annual dues. The use of all or part of these hours could be included when and if the Kwiyagat Community Academy Board of Directors chooses to utilize Mrs. Otter as the trainer/facilitator.

Heather has served on two charter school boards and she has provided training and consulting for charter schools in Southwest Colorado for the past five years, the last two years through the Colorado League of Charter Schools.

A general outline of topics might look like:

Pre-Open:

- Board Roles & Responsibilities
- Effective Communication (this includes running effective meetings)
- Financial and Legal Oversight
- Developing Policies Part 1

Year One:

- Strategic Planning
- Developing Policies Part 2
- Board Performance Evaluation and Succession Planning

Feel free to contact me at heather@scan.org or 970-769-7189 if you need more information.

Sincerely,

Heather Otter
Project Manager